**Mixbook**

**Create your own electronic Scrapbook!**

1. Go to [www.mixbook.com](http://www.mixbook.com).
2. Click “Login” in the upper right. Use the usernames listed below.
   1. Block 2A Username: [BellHealth2a@gmail.com](mailto:BellHealth2a@gmail.com) Password: password
   2. Block 3A Username: [BellHealth3a@gmail.com](mailto:BellHealth3a@gmail.com) Password: password
   3. Block 1B Username: [BellHealth1b@gmail.com](mailto:BellHealth1b@gmail.com) Password: password
   4. Block 4B Username: [BellHealth4b@gmail.com](mailto:BellHealth4b@gmail.com) Password: password
3. Click the “Create” tab at top.
4. In the “Title” box, type in the name of your book (ex. First Aid for Burns)
5. In the “Description” box, type your first and last name your partner’s first name and last name.
6. Leave the “Tags” box empty.
7. Do not select a category from the “Category” pull-down menu.
8. In the “Viewable By” box, select “Only Those Invited.”
9. Do not make a change in the “Invite” box.
10. Click “Create Mixbook.”
11. Select the type of book: “Select Landscape.”
12. Under the yellow “Select Theme” button, click on “I don’t want to choose a theme.” If you choose a theme it will set the style and look of all your pages and you do not want to do that.
13. In the middle of the screen, to the left of the front cover of your book, click on “Click to Insert Spine Text.” Enter the name of your book, and format the text as you wish.
14. Click “Add page” in the lower right at least 6 times to get the minimum amount of pages: 12. This number will vary if you need extra pages to meet the five required points; event, symptoms, wrong response, correct response, recovery. Page Descriptions (MINIMUM EXPECTATIONS)
    1. Front Cover. Include the name of your book, your name and your partner’s name, and at least one picture.
    2. Page 1 = title page. Same requirements as front cover.
    3. Pages 2 and 3 = the scenario/event. What happens to cause the injury? Tell the event and find a picture.
    4. Pages 4 and 5 = describe symptoms and at least one picture.
    5. Pages 6 and 7 = describe wrong response and at least one picture.
    6. Pages 8 and 9 = describe correct response and at least one picture.
    7. Pages 10 and 11 = describe recovery and outcomes and include at least one picture.
    8. Last page = sources of your information and pictures. This is where you go back to the graphic organizer you completed with your 3 sources; textbook, online database article, and images. Images from yahoo within the Mixbook application should be identified by image name and credited to Yahoo Images as noted on your graphic organizer. If you used images you from other sources they should be cited using MLA style.
    9. Back cover = Include “Created by…”
15. Select a layout for each page by clicking on the “Layouts” tab in the upper left. When selecting a layout, consider how much text and how many pictures you want to include.
16. Click on the “Add Photos” button on the left. It is easy to use the “Yahoo Images” feature and we recommend this for those pictures you will search for. Just click on the “Yahoo” tab at the top, and enter your search terms (food type). Click on the images you would like to use in your Mixbook, and click “Add Photos.” After images appear, exit out of the Add Photos box. Drag your images to the desired pages. You may crop, rotate, etc. on the tool bar which appears after inputting picture. Any images not Yahoo will need to be cited in MLA format at the end of you book to give credit to your source.
17. To add text, click in the type box and type. You can control color, font, etc by using the toolbar which appears when typing. If you need to add additional text boxes, click on the “Layout,” then “Add Text Item.”
18. Select a background for each page by clicking on the “Backgrounds” tab in the upper left. You may use the same background throughout if you like.
19. To embellish your pages, click on **“**Stickers.” Drag the selected stickers to the desired location on the page. Stickers can be resized using the corner arrows.
20. You may click **“**Save**”** at the top, although your work is automatically saved for you.
21. Click “Preview” (upper right) when you have finished. Flip from page to page by clicking on the top corners. Make changes if needed.
22. Your Mixbook will be saved to your class account, so your teacher and classmates will be easily able to view them. If you wish to continue editing your Mixbook, simply log in once again, and click on the “Edit” button for your book.
23. Be sure to follow your rubric and your graphic organizer.